

October 5, 2022

Technology Accessibility Review Committee (TARC) Charge Letter

Leslie Sherman, Chair
Lawrence Angrave
Robert Baird
Christy Blew
John Caughlin
M.T. Hudson

Teri Merrell
James Quisenberry
Appointee from Technology Services (*pending*)
Kimberly Collins (*ex officio*)
Keith Hays (*ex officio*)
Allison Kushner (*ex officio*)

* *ex officio* members are non-voting members

Dear Colleagues:

The purpose of this letter is to request your service on the Chancellor's 2022-2023 Technology Accessibility Review Committee (TARC).

As the digital accessibility efforts continue to gather momentum on the Urbana-Champaign campus, TARC's efforts related to the implementation of the Digital Accessibility Policy (CAM HR-86) will continue. With the addition of the ADA Coordinator and ADA IT Coordinator roles, the role of the TARC will focus on review of exception requests and supporting the efforts of the Coordinators. The work of the TARC will encompass, but is not limited to:

- A. Review and respond to exception requests in a timely fashion for relevant products and services under the accessibility exception review process;
- B. Work with the ADA IT Coordinator to advertise and advance the goals of the Information Technology Accessibility Liaison program to provide requisite accessibility support across campus;
- C. Work with ADA Coordinator and ADA IT Coordinator to engage with campus stakeholders regarding the digital accessibility policy and implementation plan to determine gaps in education and resources in order to address implementation of the digital accessibility policy on a campus-wide basis;
- D. Support the ADA IT Coordinator in the promotion and education of campus wide five-year digital accessibility planning framework (currently in development); and
- E. Train, educate, and communicate processes and procedures around the digital accessibility policy in consultation with the ADA Coordinator and ADA IT Coordinator.

The ongoing work of the TARC will include attention to recruitment, training, education, research, communication, policy and governance at campus and unit levels for the successful promotion of an accessible and inclusive campus.

In addition to the above, I ask that TARC provides a report to me by Friday, August 12, 2023, that describes the committee's achievements during 2022-2023 and anticipated goals for 2023-2024. Thank you in advance for your service on this important committee. Your work is crucial and valued.

Sincerely,



Sean C. Garrick, Ph.D.
Vice Chancellor for Diversity, Equity & Inclusion

Cc: Nizam Arain, Associate Vice Chancellor for Access and Equity
Allison Kushner, ADA Coordinator; Director, Accessibility & Accommodations Division

