

September 2023

Technology Accessibility Review Committee Charge Letter

Dick Detzner, Chair – Student Affairs
Robert Baird - CITL
Christy Blew - DRES
M.T. Hudson - OAE

Teri Merrell – UIUC Purchasing
Keith Wessel – Technology Services
Heather Stout (*ex officio*)
Keith Hays (*ex officio*)

* *ex officio* members are non-voting members

Dear Colleagues:

The purpose of this letter is to request your service on the Chancellor’s 2023-2024 Technology Accessibility Review Committee (TARC).

The TARC plays an important role in ensuring that the procurement and utilization of technologies on campus demonstrates the university’s commitment to an accessible and inclusive learning and work environment. The ongoing work of the TARC will include attention to recruitment, training, education, research, communication policy, and governance at campus and unit levels for the successful promotion of an accessible and inclusive campus.

The work of the TARC will encompass, but is not limited to:

- A. Review and respond to exception requests in a timely fashion for relevant products and services under the accessibility exception review process;
- B. Assist the ADA IT Coordinator in the identification of gaps in digital accessibility education and resources needed to support the implementation of the digital accessibility policy on a campus-wide basis;
- C. Train, educate, and communicate processes and procedures around the digital accessibility policy in consultation with the ADA IT Coordinator.

In addition to the above, I ask that TARC provides a report to me by Friday, August 09, 2024, that describes the committee’s achievements during 2023-2024 and goals for 2024-2025. Thank you in advance for your service on this important committee. Your work is crucial and valued.

Sincerely,



Sean C. Garrick, Ph.D.
Vice Chancellor for Diversity, Equity & Inclusion

Cc: Nizam Arain, Interim ADA Coordinator; Associate Vice Chancellor for Access and Equity
Keith Hays, ADA IT Coordinator